



**Aleksandar Mihajlović**

## PROFILE

Open-minded economist with an outside of the box attitude and professional experience in the private and public sector, focusing on financial modeling, controlling, planning and budgeting. Educational background in quantitative finance. Handles issues through creative problem solving and analyzing large data. Experienced in cooperating with people of different nationalities and cultural backgrounds.

## PERSONAL DATA

Date of birth: 4/5/1990  
Place: Belgrade, Serbia

## CONTACT

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## LANGUAGES

**English** - full professional proficiency.  
**Russian** - full professional proficiency.  
**French** - limited working proficiency.  
**Serbian** - native.

## EDUCATION

**Master of Science (M.Sc.), 60 ECTS, Quantitative Finance (IMQF) / Faculty of Economics, University of Belgrade**  
1/10/2016 – 24/6/2019.



Passed courses: Mathematics and Modeling for Finance; Investments; Financial Statements, Valuation, and Corporate Finance; Financial Economics and Mathematics of Financial Markets; Advanced Risk Modeling; Real Estate and Private Equity Investments.

**Bachelor of Science (B.Sc.), 240 ECTS, Economics / Faculty of Business, Singidunum University**  
1/10/2009 – 8/7/2013



Major: Finance and banking

## WORK EXPERIENCE

**Investment Data Analyst / BlackRock**  
7/7/2021 – ongoing, Belgrade



- Converting quarterly reports and financial documents provided by investment fund managers to the standard IDS (Insight Data Service) format.
- Exercise validation process which incorporates multi-level data quality controls and leverage standard data validation rules.
- Reviewing errors, warnings and notifications created around data submitted via private equity templates, investigating these scenarios and solving them.
- Calling out identified issues if necessary, to IDS Team Lead or related IDS departments.
- Work with general partners to upload quarterly reports directly to the platform in standardized templates.
- Handling daily communications and quarterly deadlines with general managers.

**Finance Executive / Museum of Popular and Subcultures**  
16/2/2021 – ongoing, Belgrade (freelance)



- Control and management of the predefined project budget.
- Monitoring and documenting income and expenses in cooperation with the accountant.
- Work on fundraising strategy and its implementation.
- Revision of the predefined budget in case of inflow due to fundraising.
- Preparation of the final financial report for the Prince Claus Fund.

**Finance Reporting Specialist / The Hive Group**  
2/7/2020 – 18/8/2020, London, UK (freelance)



- Responsible for companies Nicoll Curtin based in UK, Ireland, Singapore and District 4 based in UK with regards to processing accounting entries, monthly management accounts and month end close.
- Monthly balance sheet reconciliations.
- Managing the payroll process for 200+ contractors.
- Maintaining credit control and upkeep of the AR and AP ledger.
- Post bank transactions and complete bank reconciliations.

## IT SKILLS

**Python** - basic level.

**C#** - basic level.

**.NET Framework** – basic level.

**Microsoft Office** (Word, Excel & Power Point) - advanced level.

**Excel VBA** - basic level.

**SAP ERP** (MM, FI & CO modules) – functional level.

**SAP Business objects** - functional level.

**SAP Business planning and consolidation** - techno/functional level.

**Microsoft Dynamics**

**365 Business Central** – functional level.

**Oracle E-Business Suite** - functional level.

**Wolfram Mathematica** - basic level.

## CERTIFICATES

Introduction to Python Programming Foundations.  
Government certificate for the public procurement officer.  
Certificate for banking-front office.

## VOLUNTEER WORK

**Finance Professional Hub**, member.

**CFA Institute**, research challenge, regional participant 2018.

**Association for UN of Serbia**, member.

**European Youth Parliament** delegate, 2006-2008.

**Consultant, Tax / Deloitte**  
1/11/2019 – 30/4/2020, Belgrade.

**Deloitte.**

- Providing individual tax compliance and tax advisory services.
- Providing assistance to co-ordinate the tax services across the region ensuring that the clients are compliant with the local regulations.
- Managing clients' individual tax returns and preparing tax computations.
- Tax briefings with clients and maintaining the tracker records on tax and immigration status.
- Guiding clients on statutory registration requirements.
- Carrying out tax registrations activities and following up with Tax Authorities.

**Finance Analyst / NCR Corporation**  
24/9/2018 – 10/7/2019, Belgrade.

 **NCR**

- Responsible for financial planning activities for Service Parts Operations in Germany, Switzerland, Austria and Iberia region.
- P&L modelling, quantifying financial and operational risks.
- Checking business process owners for executing Sarbanes-Oxley 404 documentation.
- Working with the regions to manage Operations initiatives.
- Measuring and analyzing the key operational metrics for each of the financial processes, reviewing against benchmarks and targets. ant reports
- Coordinating the management outlook each month.
- Journal entries and participation in the monthly close process.
- Ensuring accruals are identified and reported at month/quarter end.
- Responsible for local statutory compliance and internal controls.
- Developing recommendations to improve the procedures being audited.

**Expert Finance Associate / J.S.C. Elektromreža Serbia transmission system and market operator.**  
29/4/2016 – 24/9/2018, Belgrade.

  
**EMS**

- Drafting the Annual business program and creating financial plans.
- Update all relevant reports in CO and FI module of SAP ERP. Preparation of quarterly reports on the implementation of the Annual business program.
- Preparation of annual, quarterly and monthly business reports.
- Cash flow planning and its dynamic monitoring.
- Participation in development projects of IT systems with the financial aspect.
- Cost-benefit analysis of investment and business projects.
- Establishing tariffs for access to the system for the transmission of electric energy.
- Monitoring its implementation and impact on achieved operating result.

**Expert Associate for Public Procurement / P.E. Elektromreža Serbia transmission system and market operator.**  
29/4/2014 – 29/4/2016, Belgrade.

  
**EMS**

- Notifications and announcements in accordance with the Law of public procurement.
- Preparation and initiation of the public procurement process and recording all stages of the procedure as.

- Coordination of the work of the public procurement entities in all activities of awarding the public procurement contract.
- Monitoring the realization of the PP contract.
- Accountable for monitoring legal regulations and by-laws.

**Associate for Economics and Planning / Lukoil**  
**20/5/2010 – 1/6/2011, Belgrade.**



- Keeping record of all the invoices in the company.
- Controlling in SAP and financial reporting.
- Estimation of the sustainability, stability and profitability of various sub businesses of the company.  
Ratio and cash flow analysis.